

St Cuthbert Mayne Catholic Junior School



Covid-19 Outbreak Management Plan

September 2021

Approved by:	Fionnuala Smith	Date: 4.11.21
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1. Introduction

This plan is based on the [contingency framework for managing local outbreaks](#) of COVID-19 and the [schools operational guidance](#), provided by the Department for Education (DfE).

We will only implement some, or all, of the measures in this plan in response to recommendations provided by our local authority (LA), directors of public health (DsPH), Public Health England (PHE) health protection team or the national government.

It may be necessary to implement these measures in the following circumstances, for example:

- To help manage a COVID-19 outbreak within the school. Actions will be considered when either of the following thresholds are met:
 - There are 5 positive cases amongst pupils or staff who are likely to have mixed closely within a 10-day period
 - OR
 - 10% of pupils or staff who are likely to have mixed closely test positive within a 10-day period
- If COVID-19 infection rates in the community are extremely high, and other measures have failed to reduce transmission
- As part of a package of measures responding to a 'variant of concern' (VoC)
- To prevent unsustainable pressure on the NHS

We may also seek advice from the Local Authority if:

- We have concerns about the operational running of the setting or the impact on education and learning or impact on vulnerable pupils as a result of case numbers.
- We have evidence of severe illness in their setting e.g. students or staff members admitted to hospital or a death as a result of a COVID-19 infection (PCR confirmed).

2. Seeking public health advice

When one of the thresholds above is met, we will review the testing, hygiene and ventilation measures already in place.

We will also seek public health advice from a director of public health or health protection team. We will do so by contacting Hertfordshire local authority using the agreed process email address:

COVID.EYSEducation@hertfordshire.gov.uk

3. Shielding

We will adhere to national guidance on the reintroduction of shielding, which would apply to those on the [shielded patient list \(SPL\)](#).

We will speak to individuals required to shield about additional protective measures in school or arrangements for home working or learning.

4. Other measures

Parents, carers, pupils and staff will be informed promptly about the introduction of control measures. This will be done via email once a decision has been made.

If recommended, we will limit:

- Off-site educational visits
- Open days
- Transition or taster days
- Parents / Carers coming into school
- Live performances
- Events which involve gathering such as Sports Days and Assemblies

If recommended, we will re-introduce:

- Bubbles groups, to reduce mixing between groups
- Face coverings in use at arrival and collection times
- Staggered start to the school day
- Separate lunchtimes
- Separate play areas for bubble groups
- Switch to remote learning for a group of pupils

5. Attendance restrictions

Attendance restrictions will only be recommended as a last resort. If recommended, we will implement the measures in this section.

5.1 Eligibility to remain in school

If whole school restrictions are recommended, we will stay open for:

- Vulnerable pupils
- Children of critical workers

5.2 Education and support for pupils at home

All other pupils will be required to stay at home and will receive remote education.

We will aim to deliver remote education that meets the same quality and quantity of education that pupils would receive in school, as outlined in our Remote Learning Policy which can be viewed via the link:

<https://primarysite-prod-sorted.s3.amazonaws.com/strosesboxmoor/UploadedDocument/b322d66c408d405ab19bf1733c6d867d/remote-learning-policy-sept-2020.pdf>

The school will continue to provide meals or lunch parcels for pupils eligible for benefits-related free school meals while they are not attending school because of COVID-19 isolation guidelines.

We will contact these families and agree upon the best means of arranging for delivery or collection of meals.

5.3 Wraparound care

We will limit access to before school breakfast club wraparound care during term time to the vulnerable pupils and children of critical workers that the school remains open to.

5.4 Safeguarding

We will review our child protection policy to make sure it reflects the local restrictions and remains effective.

We will aim to have a trained DSL or deputy DSL on site wherever possible.

If our DSL (or deputy) can't be on site, they can be contacted by staff remotely by phone. All members of staff have the mobile phone numbers for both the DSL and Deputy DSLs.

On occasions where there is no DSL or deputy on site, a senior leader will take responsibility for co-ordinating safeguarding on site.

When vulnerable pupils are absent, we will:

- Speak to parents/carers and, where applicable, social workers and the local authority, to work out the reason for absence
- Encourage attendance
- Make sure vulnerable pupils can access appropriate education and support while at home
- Maintain contact, and check regularly that the pupil is able to access remote education provision