



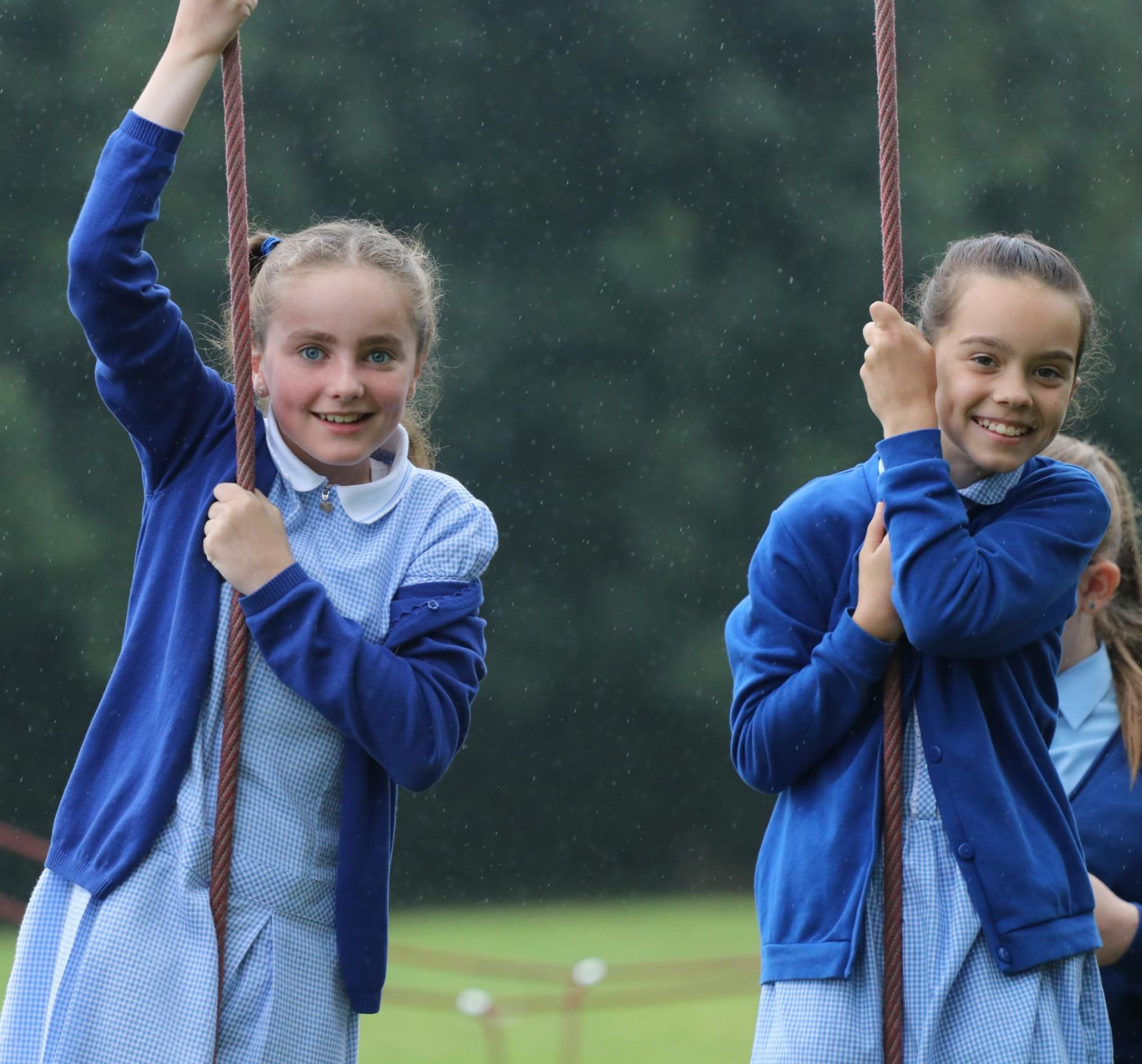
St Cuthbert Mayne Catholic Junior School

Headteacher – Mr A Sallis
Chair of Governors – Ms M Butchart

Clover Way, Hemel Hempstead, HP1 3EA

01442 253347

cuthbertmayne.herts.sch.uk



Mission Statement

Growing together in
love and learning as
followers of Jesus



St Cuthbert Mayne

Catholic Junior School

We are a community – we have mutual respect and care of each other.

We teach Gospel Values and strive to live out our mission statement at all times.



St Cuthbert Mayne is a Catholic junior school, giving priority to children practising the Catholic faith. Parents electing to send their children to the school must understand their obligation to support the Catholic identity and ethos of the school.

Founded by the Dominican Sisters, the school was formally opened in 1960. The Diocese of Westminster became the Trustee of St Cuthbert Mayne School in 1990.

The school is junior mixed, with two form entry from a wide catchment area.

Vision Statement

We are a Catholic school. Our vision is for every child at St Cuthbert Mayne to live life to the full and flourish academically, spiritually, emotionally, physically and socially.

Within a safe, loving and inclusive community, we strive for every child to grow in their love of life, learning and one another.

Through inspirational teaching, every child will be challenged to fulfil their potential and know their own worth with a curriculum that is innovative, creative, stimulating and well-resourced.

In this nurturing and stimulating environment, we aim to build pupils confidence to:

- Be curious, persevere, be resilient, willing to challenge and take risks
- Be active citizens, taking part in caritas and service to others that brings self-fulfillment as well as hope and happiness to others.
- Show respect tolerance and acceptance of everyone in our school community and the wider world.

Aims

Spiritual

To encourage, nurture and develop our relationship with God, in partnership with our community, through prayer, discussion and reflection.

Academic

To challenge our children to develop a lifelong love of learning, recognising and celebrating their individual potential, skills and talents and always striving for excellence.

Emotional

To help each child recognise their self-worth and to develop a positive self-image. To encourage them to value, respect and empathise with the feelings of others.

Physical

To celebrate the potential and achievement of each child. We will encourage them to challenge themselves in a safe, supportive environment. We will promote the value of a healthy lifestyle.

Social

Through our shared Christian values, our children accept and celebrate differences and diversity. Together we will build strong relationships with home, school and parish whilst embracing an understanding of the wider world.



Ofsted Rating – Good

“The School has created an enriching learning environment that captures pupils’ interests and motivates them to learn well.”

January 2019

Ofsted Report 2019 - What they said about us

- Pupils love learning and have the confidence to try new things.
- Pupils' work shows that they benefit from the many experiences and events they take part in.
- Pupils live up to the school's deeply rooted values.
- Behaviour is strong in lessons, on the playground and when pupils move around the school.
- Pupils try to fill each other's 'emotional buckets' with acts of kindness so that all pupils can be happy at school. Pupils value the many opportunities to support charities and care for people in need.
- Staff and governors place great importance on keeping children safe.

SATS results 2023

% achieving expected standard	St Cuthbert Mayne	National
Reading	78%	75%
Writing	70%	70%
Maths	88%	74%
GPS	92%	75%

SATS Greater Depth 2023

% achieving a higher standard	St Cuthbert Mayne	Local Authority
Reading	35%	33%
Writing	15%	15%
Maths	33%	28%
GPS	43%	34%



Curriculum

The curriculum of St Cuthbert Mayne School is designed to facilitate the development of every child's talents and abilities, within a well-disciplined, structured Christian community.

The curriculum includes Core and Foundation Subjects at Key Stage 2. Programmes of work are provided which offer study at varying levels, according to the child's aptitude and ability. Teachers prepare termly and weekly forecasts of work and monitor children's progress. Internal assessments are given regularly and Standard Assessment Tests (SATs) are administered towards the end of Year 6.

The curriculum programme for each year-group is detailed on the school website.



Religious Education

Religious Education permeates the whole curriculum and is not a subject studied in isolation. Every aspect of the child's experience in school should be consistent with the aims of a Catholic education. Therefore, the removal of a child from the teaching of RE would be impossible to achieve and parents wishing to exercise this legal right are discouraged from making application to this school. Through the RE programme, the governors and staff aim to develop:

- a knowledge of the Catholic faith.
- attitudes of mutual respect, care, love of one another, of life and of God.
- prayer, worship and liturgy, as living educational experiences.
- the Catholic faith, integrated into all aspects of the curriculum.
- the school ethos as a lived-out experience.



English

The components of our work in English are:

Spoken Language

We stress the importance of clear and accurate articulation. Opportunities for self-expression are given in class, group work, drama, assemblies and school productions.

Reading

A variety of reading skills are fostered, enabling children to read for pleasure, retrieve information, develop comprehension skills and carry out independent research. Children have access to class and school libraries and the colour-coded reading scheme enables children to exercise some element of choice.

Writing

Children are required to write factually and creatively in a variety of ways in each year group. Emphasis is placed on the development of good style and use of language. Clear, well-formed handwriting is encouraged and expectations of general standards of presentation are very high.

Spelling

Each child is expected to learn set spellings, which are based on the phonics patterns being studied and on the National Curriculum spellings for each year-group. They are tested on a weekly basis.

Grammar

The teaching of formal grammar is now part of the English curriculum and all children are expected to study language and the related rules of grammar. This forms part of the SATs assessment at the end of Year 6.



Maths, Science and Computing

Maths

The programme in mathematics reflects an emphasis on mental calculation and strategies, with substantial work on the four rules of number and their implementation in a variety of applications. Other areas of study include measure, algebra, geometry, statistics, problem-solving and reasoning.

Children are encouraged to explore mathematical investigations practically and are taught to check answers through a process of approximation and estimation. Neat and accurate is expected at all levels. Children are required to learn multiplication tables, both at home and at school.

Science

Pupils are encouraged to develop the intellectual and practical skills of working scientifically. They are expected to question, set up fair tests, predict outcomes, make observations and interpret results. Programmes of study fall largely into the areas of scientific investigation, life and living processes, materials and their properties and physical processes. A programme of health education forms part of the Science scheme and is linked with Religious Education and Personal and Social Health Education. In Years 3, 4 and 5, it includes Alcohol and Tobacco Education and in Year 6, Drugs and Relationships and Sex Education.

Computing

Children have access to computers and other technology and work on a variety of themes, including word-processing, data-handling, control, modelling, monitoring, graphics, robotics and systems, digital filming, on-line technology and programming. Skills are used across the curriculum.



Physical Education

The school is committed to a full programme of sport. We encourage children to participate to the best of their ability. Through competitive sport, we aim to teach our children to win with humility and lose with dignity.

We believe that the value of sport is in allowing the children to learn to lose, as well as providing opportunities for success. Sports offered include netball, football, tennis, cross country, rounders, swimming and athletics.

Swimming is taught to Year 3-5 with each child receiving 10 swimming lessons at Hemel Hempstead Leisure Centre. This forms part of the requirements of the curriculum.



Music and other subjects

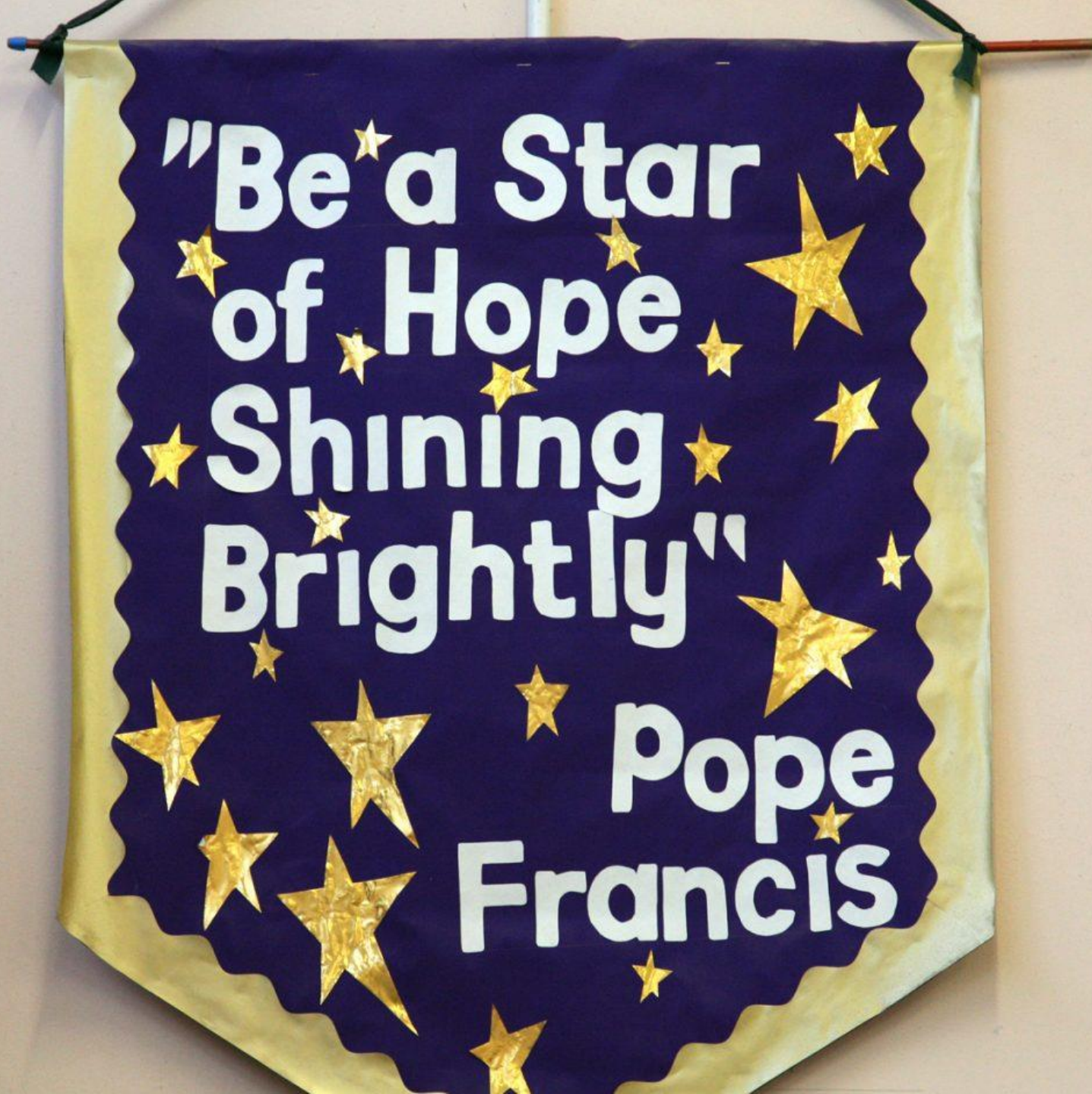
Music

The school has a very strong tradition in music, with specialist teaching in all year groups. Instrumental tuition forms part of the curriculum for Year 3 and continues on an optional basis, as children progress through the school. The orchestra plays at assemblies and Masses.

Other Foundation Subjects

History, Geography, Art and Design Technology and Personal, Social, Health and Citizenship Education (PSHCE) are taught through the exploration of key topics. Workshops, visits and field studies form an important part of children's learning in these subjects. Our Modern Foreign Language taught is French.





Special Education Needs (SEN) and More and Most Able (MMA)

At the heart of our school ethos is the value of each individual child. We help all children to learn, to be challenged and to fulfil their potential, in accordance with our SEN and MMA policies and guidelines.

Teachers and teaching assistants carry out individual and small group work. Together with the parents, they work in partnership to implement the SEN and MMA policies. Children are identified for additional support and progress is monitored accordingly.



Wellbeing

Pupil's emotional well being is very important and is a focus throughout the year.

As a school, we are always looking at further ways that we can help children to deal with anxiety/pressure and ensure children can flourish both academically and emotionally. We run Rainbows and Nurture groups as well as learning mentors to support well being

We aim to provide a fuller, wider curriculum that helps children live life to the full.



Extended learning

Our curriculum is not just about preparing for tests, but about the acquisition of skills and helping children to grow up as enthusiastic, capable and upstanding citizens, who love learning and love life.

We love getting active: Dressing up for world book day; Shakespeare week, battle re-enactments; science club, Greek Days and bikeability are just a few of the different activities that take place both in and out of school.

We have been able to continue with some activities during COVID and hope to be able to return to a full programme.



Music

We have been awarded the Music Mark for our engagement and promotion of music for the last four years. All Year 3 children learn the recorder, funded by the school. Instrumental tuition is offered at a subsidised rate by Herts Music School in a number of instruments.

We regularly have more than 20 children in the school orchestra.

Sport for all

Children in Years 3, 4 and 5 have a term of swimming lessons at the local leisure centre. The Daily Mile challenge is offered at lunchtimes and children have a variety of equipment to use.

We have access to online exercise classes, Fitter Future, giving us quick exercise breaks in class.

We are also very active in local leagues and inter school tournaments as well as our own events in school – such as the Netball and Football House Cup and of course our Sports Day.



Support for others

Our children do all they can for the wider community, including charity non-school uniform days, donating rucksacks for the charity Mary's Meals, taking part in fundraising events in their own time and helping out in the local community, such as singing at our local Caritas event.





Pupil voice

- *Our school is special because people are kind and caring and treat one another equally*
- *Learning is amazing – it fills your brain with imagination*
- *We know that God is always with us*
- *I love Class Worship, we get to be creative and decide what we want to do*
- *Teachers push us to achieve more – it really stretches my brain*
- *PE gives you a chance to try sports you didn't know you'd like*
- *We take pride in our learning*
- *Totally everything we do is about Jesus*
- *We learn about inspirational people like Maximilian Kolbe*
- *We flearn – learn from failure*
- *We have Bucket Filler Detectives who are looking for Bucket Fillers.*
- *Music – we take complete pride in every note we play*
- *Sports – we are a united team in our sports and play with love*
- *We show we are Christians in our actions eg raise money for charity*



St Cuthbert Mayne
Catholic Junior School

Supporting Information 2023

Our Admissions Policy and SIF form is on our website

www.cuthbertmayne.herts.sch.uk

under Our School / Admissions

All other policies are updated on our website:

www.cuthbertmayne.herts.sch.uk

Our School / Statutory Information / Policies

School Routines

School Hours:

Playground gates open at **8.40am**. School begins with a soft start at **8.40am-8.50am**.

Registration is taken at **8.50am**.

Children should not arrive in school before **8.40am**. The gates and registration close at **9.00am**.

Essential Equipment:

Children should be equipped with essential materials, namely pencil, eraser, sharpener, glue stick, 30cm ruler and coloured pencils. A school pen is also available from the office. Current prices are advised to parents via the newsletter. Other personal property is not permitted in school, and under no circumstances should toys, computer games, mobile phones, sports equipment etc. be brought in.

Breaks:

Morning break: **15 mins**

Lunch: **12.15 - 1.15 pm**.

School ends: **3.20pm**.

Sweets, chewing gum, etc. should not be brought to school, although the children are encouraged to bring a piece of fresh fruit or vegetable for morning break-time and a named water bottle.

Safety:

We are a nut-free school. **All** nuts and products containing **any** nuts, are not permitted in school.

Lunchtime Arrangements:

The school has an excellent canteen, providing well-balanced, nutritional meals, produced by Herts Catering Ltd. Children are offered a choice of menu. Alternatively, children may bring a packed lunch. Water is provided for all children at lunchtime, but those having packed lunches may wish to bring their own drink. These should be in plastic, screw-topped containers or cartons. Glass bottles or cans are not permitted. Parents are asked not to put sweets or chocolate into lunch boxes and should not include any items containing nuts.

End of Day:

Parents are requested to wait on the upper playground to collect their child. The gates will close at **3.30pm**. Any child not collected by this time will be kept safely at the reception area. In the event of a parent being unavoidably late at the end of the day, a telephone call should be made to school.

Absences

Payment of money

Absences:

If your child is absent, a phone call should be made to the school before **9.30am** on each day of absence. In addition, a dated note of explanation should be sent to the class teacher on the child's return. Absence notes are retained as they form part of the record of attendance.

Parents requesting absence for a child to visit the doctor, dentist etc. during school time, should send a note at least one day in advance to the teacher. Under no circumstances should a parent attempt to remove a child from the school premises without prior notification. In the event of parents wishing to withdraw children for planned absences, other than medical, a Leave of Absence form should be submitted to the Headteacher. Term-time holidays are not authorised.

Payment of Money:

Dinner money must be paid in advance and all other money is paid as requested. Electronic payments via Arbor is the only method for parents to make payments to school, as we are a cashless school. Please pre-download the **Arbor app** via the **App Store** or the **Play Store**. Once your child is on our system, you will receive an activation e-mail from Arbor.

Parking

Parking:

We share a parent car park with Laureate Academy Sixth Form and Gade Valley School. This can get congested and patience is needed for the safety of all. We ask parents **NOT to park in the Clover Way cul-de-sac**. Our primary reason for this is safety – both to ensure emergency access is maintained but also because this is a pedestrian access point for our pupils and not a safe place for cars to turn. We also want to keep on good terms with our neighbours.

School Property

School Property:

Children are encouraged to show respect for school property. Parents may be asked to replace or pay for property which has been damaged or lost by their child.

Photographs, videos and safeguarding

Policies

Photographs/Videos:

We take photographs or video of the children engaged in school activities. These are used for display in school and on occasions uploaded to the school website. Parents will be asked for their preferences via the **Arbor app**, and asked to sign a consent form / refuse permission for acceptable use before September.

Safeguarding:

The school is committed to the safeguarding and welfare of pupils. This includes the appropriate police clearance of staff and volunteers, as well as policies on online safety and anti-bullying.

Policies:

Our statutory policies and guidelines are all published on the website in the following location.
Our School / Statutory Information / Policies

<http://www.cuthbertmayne.herts.sch.uk/school-info/statutory-information/policies/>

School Uniform

Our school uniform is an outward sign of our membership of our community. When pupils take a pride in their appearance they are taking a pride in themselves and also a pride in their school. All our pupils are expected to wear their school uniform and know that whenever they are in school uniform they are representing St Cuthbert Mayne and are ambassadors of the school.

St Cuthbert Mayne has a compulsory uniform for all pupils based on equality. No logos, other than the school's, should be visible on clothing, hats, shoes etc.

All items of clothing should be clearly marked with the child's name.

Please see our Uniform Policy on our website, which can be found in the following location:

[Our School / Statutory Information / Policies / Uniform Policy 2020](#)

The following pages summarises the school uniform.



Girls uniform

Winter

After October half-term until Easter

Pale blue long / short sleeved shirt with collar

School tie

Charcoal Grey pinafore dress / skirt (no lycra, not stretchy)

Charcoal Grey trousers (tailored, not stretchy or leggings etc)

Charcoal grey pleated culottes

Royal blue cardigan or jumper with school logo

Navy or grey tights or Navy or grey below the knee socks

Flat, black polishable school shoes, lace up or Velcro

Plimsolls

Sensible coat / jacket (no hoodies or denim)

Summer

After Easter until October half-term

Pale blue and white gingham dress

Pale blue and white gingham playsuit (skirt)

Royal blue cardigan with school logo

White ankle or below the knee socks

OR

School tie

Pale blue short sleeved shirt with collar

Tailored charcoal grey shorts (not stretchy or leggings)

Charcoal grey pleated culottes

Flat, black polishable school shoes, lace up or Velcro

Plimsolls

Sensible sun hat

Boys uniform

Winter

After October half-term until Easter

Pale blue long / short sleeved shirt with collar
School tie
Royal blue V-neck jumper with school logo
Charcoal Grey trousers (not black or light grey) Grey socks
Flat, black polishable school shoes, lace up, buckle or Velcro
Plimsolls
Sensible coat / jacket (no hoodies or denim)

Summer

After Easter until October half-term

Pale blue short sleeved shirt with collar
School tie
Royal blue V-neck jumper with school logo
Charcoal Grey trousers
Tailored charcoal grey shorts, pockets optional.
Navy or Grey socks
Flat, black polishable school shoes, lace up or Velcro
Plimsolls
Sensible sun hat

PE Kit

PE Kit

White Shirt – T shirt suggested – can have logo on it

Royal Blue shorts

Tracksuit - Royal Blue sweatshirt type and trousers with child's initials (see guidance for ordering)

Trainers

PE draw string kit bag

- Stud earrings must be removed or taped up (tape provided from home) for PE lessons. Watches and fit-bits to be removed for PE lessons.
- P.E. kit should be kept in school at all times. If the kit is taken home to be washed it should be brought back to school the following day.
- Additional sports kit should be brought in for after-school clubs.

Swimming

One piece costume for girls and trunks for boys

All children are required to wear a swimming cap and bring a towel

Watches and Fitbits must be removed.

Goggles are optional

Accessories

Hair, accessories and make-up

- Boys and girls with long hair should use a blue hair band or tie hair back in a ponytail.
- Only blue accessories or blue or black / natural hair coloured clips should be used to tie hair back. Blue/white gingham hair scrunchies may be worn.
- No extreme hairstyles e.g. shaved shapes in hair, colours, Mohicans.
- Children are not permitted to dye or perm their hair.
- No make-up or nail varnish is to be worn to school.
- No products such as styling gel or colouring should be used.
- Children should not come to school with tattoos or transfers on their skin.

Jewellery

- Pierced ears are permitted ONLY with small plain gold or silver stud earrings – one stud per lobe.
- No other piercings are acceptable.
- Watches and fit-bits may be worn, but the school accepts no responsibility for loss or damage to these. No smart watches.
- For safety reasons no other jewellery may be worn.

General

General Information

- Winter uniform is to be worn from September or after October half-term until Easter.
- Summer uniform is to be worn after Easter up until October half term.
- Boys and girls trousers: charcoal grey (not black or light grey) – must be tailored (not stretchy, bootleg or leggings etc.)
- Winter dress / skirt: charcoal grey (not black or light grey) - must be an appropriate length ie just above or on the knee.
- Summer dress/playsuit: must be an appropriate length ie just above or on the knee.
- Sensible black school shoes (not trainers / doc martins / boots. No ballerina type slip on shoes allowed.
- ALL items of uniform **MUST BE MARKED CLEARLY WITH THE CHILD'S NAME.**

School uniform suppliers

Items of school uniform may be purchased from the following suppliers:

- School tie – to be purchased from school office.
- Iron-on badges for cardigans and jumpers to be purchased from school office.
- PE Kit – initialled tracksuit from Teamworld.
- Various retailers eg M&S, Sainsburys, Tesco.